

- Recovering the Right to Study  
 Re-admitting the Student

<b>Personal Data</b>	Last name	Social security number (or birthday)
	First names (underline preferred first name)	
	Mother tongue	Nationality
	Marital status <input type="checkbox"/> single <input type="checkbox"/> married <input type="checkbox"/> divorced <input type="checkbox"/> widowed <input type="checkbox"/> living with a partner	
<b>Addresses</b>	Home municipality	Municipality of residence during studies
	Home address	Address during studies
	Telephone	Telephone during studies
	Email	
<b>Registration and Use of Data</b>	Student's personal data is entered into the University of Applied Sciences database. In certain cases prescribed by Finnish law, Saimaa University of Applied Sciences passes on student data to the Finnish National Board of Education, Ministry of Education, Statistics Finland (TilastoL 280/2004, 15 §), the Social Insurance Institution of Finland, labour administration authorities or the Social Insurance Institution of Finland or unemployment benefit society (OpintotukiL 65/1994 41a §; TyöttömyysturvaL 1290/2002, chapter 13, 1 §). In addition to the above mentioned, Saimaa University of Applied Sciences can give information from the student register for research and statistical purposes, (Henkilötietolaki 523/1999, 4 luku) if the rector so decides.	
	Saimaa University of Applied Sciences <input type="checkbox"/> is permitted to <input type="checkbox"/> is not permitted to use the assignment materials I produce during the studies (eg reports, theses) in normal teaching and related development work unless otherwise agreed separately.	
<b>Studies</b>	Faculty/Unit	Studies started on (date)
	Degree Programme and Specialisation	
	ECTS completed (Enclose certificate of completed studies)	Beginning of studies (desired date)
<b>Signature</b>	Date and signature ____. ____ . 20__	

<b>Recommendation by Degree Programme Manager</b>	( ) Recommended                      ( ) Not recommended	
	Start studies with group	Details
	Duration of the right to study	
	Date and signature	
<b>Decision by Dean of faculty</b>	( ) Approved                      ( ) Not approved	
	Date and signature	
<b>For Information</b>	<input type="checkbox"/> Applicant <input type="checkbox"/> Admissions Office <input type="checkbox"/> Student Office of the Faculty (original)	

According to the legislation (1230/2009) a **35 euro handling fee is applicable.**

**Return the thoroughly filled application together with the receipt of the handling fee to the Student Affairs Office of your campus.**

The fee of 35 euro is to be paid to account of Saimaa University of Applied Sciences

IBAN: FI25 5620 0920 2581 58

BIC: OKOYFIHH

Note: **handling fee of right to study**

The receipt of payment must include the name of the student and the bank archiving code which proves that the payment has been executed.

**The applications will not be considered if the receipt of the handling fee is not attached.**