


STUDENT'S GUIDE

Enrolments for the exam retakes are done in SoleOPS:

<https://ops.saimia.fi/opsnet/disp/en/welcome/nop?kieli=1&menuid=0>

For the enrolment you need to first log in by using your Saimia's logging-in credentials. Choose **Exams** from the left panel.

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SoleOPS

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- Course material
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- Suitable for students of the Open University of Applied Sciences
- Optional studies

Tuula Testaaja

Curricula: Saimaa University of Applied Sciences

Bachelor's degree programmes

Culture

- [Degree Programme in Visual Arts](#)
- [Degree Programme in Visual Arts \(since 2014\)](#)

Social sciences, Business and Administration

- [Degree Programme in Business Administration](#)
- [Degree Programme in International Business](#)
- [Degree Programme in Business Administration \(since 2014\)](#)

Technology, Communications and Transport

- [Degree Programme in Construction Engineering](#)
- [Degree Programme in Information Technology](#)
- [Degree Programme in Mechanical and Manufacturing Engineering \(FIN\)](#)
- [Degree Programme in Mechanical Engineering and Production Technology](#)
- [Degree Programme in Paper Technology \(FIN\)](#)
- [Degree Programme in Paper Technology](#)
- [Degree Programme in Construction Management](#)
- [Degree Programme in Process Technology](#)
- [Degree Programme in Chemical Engineering](#)
- [Degree Programme in Mechanical Engineering \(since 2014\)](#)
- [Degree Programme in Construction Engineering \(since 2014\)](#)
- [Degree Programme in Construction Management \(since 2014\)](#)

Social services, Health and Sports

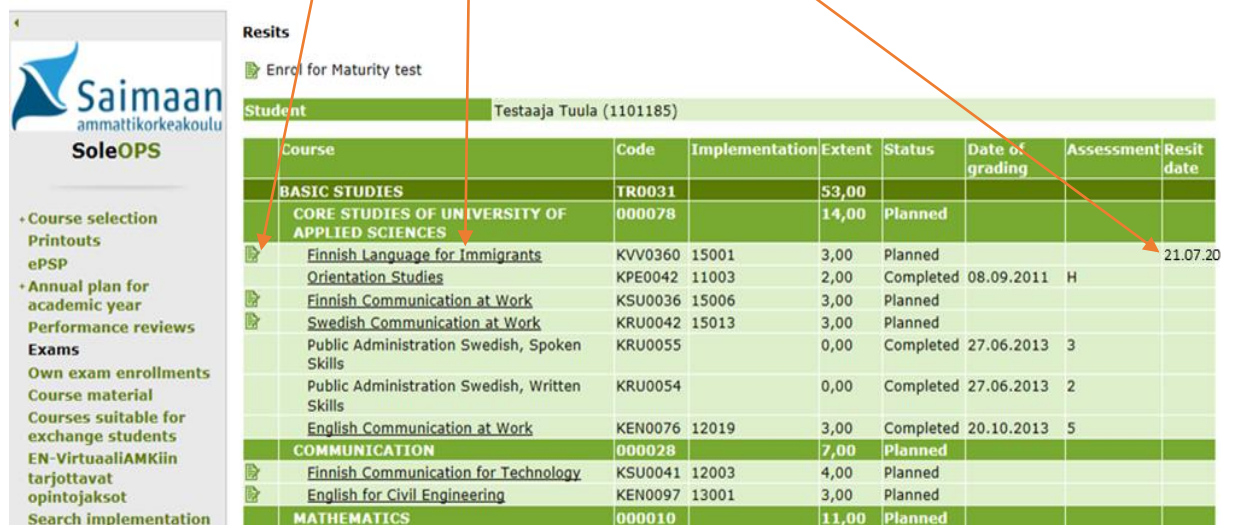
- [Degree Programme in Social Services](#)
- [Degree Programme in Emergency Care](#)
- [Degree Programme in Physiotherapy](#)
- [Degree Programme in Nursing and Health Care](#)
- [Degree Programme in Occupational Therapy](#)

1. Choosing the course for the resit

Start by clicking the **Enrolment for a resit** button. The button is shown only on those rows/courses where it is possible to enroll for.

You can see when the test is held in the **Resit date** column.

If the name of the course is underlined, you can have a look onto the course description too.



Resits
Enrol for Maturity test

Student: Testaja Tuula (1101185)

Course	Code	Implementation	Extent	Status	Date of grading	Assessment	Resit date
BASIC STUDIES		TR0031		53,00			
CORE STUDIES OF UNIVERSITY OF APPLIED SCIENCES		000078		14,00	Planned		
<u>Finnish Language for Immigrants</u>	KVV0360	15001	3,00	Planned			21.07.20
<u>Orientation Studies</u>	KPE0042	11003	2,00	Completed	08.09.2011	H	
<u>Finnish Communication at Work</u>	KSU0036	15006	3,00	Planned			
<u>Swedish Communication at Work</u>	KRU0042	15013	3,00	Planned			
Public Administration Swedish, Spoken Skills	KRU0055		0,00	Completed	27.06.2013	3	
Public Administration Swedish, Written Skills	KRU0054		0,00	Completed	27.06.2013	2	
<u>English Communication at Work</u>	KEN0076	12019	3,00	Completed	20.10.2013	5	
COMMUNICATION		000028		7,00	Planned		
<u>Finnish Communication for Technology</u>	KSU0041	12003	4,00	Planned			
<u>English for Civil Engineering</u>	KEN0097	13001	3,00	Planned			
MATHEMATICS		000010		11,00	Planned		

Next step is to click the **Continue enrolling for a resit** button.

Enrolment for a resit

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[Continue enrolling for a resit](#)

Student	Testaja Tuula (1101185)
Study	Course KVV0360 Finnish Language for Immigrants
Implementation code	15001
Campus of implementation	Technology, Lappeenranta
Teachers of implementation	Kuittinen Sari, Testaja Teppo
Number of attempts to improve the grade used	0
Attempts left	2
Number of attempts to improve the grade used	0
Number of attempts to improve your grade left	1

Previous resits

You haven't enrolled for a resit of this course earlier



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[Continue enrolling for a resit](#)

2. Choosing the resit day

You can only choose from those days where the enrolment is ongoing. Choose the date on which you wish to do your exam. After this you press the button **Continue enrolling**.

Enrolment for a resit

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Student	Testaaja Tuula (1101185)
Group	D094S11
Completed (cr)	25,00
Terms attended	10
Study	Course KVV0360 Finnish Language for Immigrants
Implementation	15001
Grade	
Type of resit	Resit exam



Resit date 21.07.2016 (auditorio)


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3. Choosing your teacher



You need to choose your **teacher** for the enrolment too. You can add the teacher by clicking the **binoculars** button. If you have some special requests or something else you would like to notify about, state it here.

Enrolment for a resit

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Student	Testaaja Tuula (1101185)
Group	D094S11
Completed (cr)	25,00
Terms attended	10
Study	Course KVV0360 Finnish Language for Immigrants
Implementation	15001
Grade	
Type of resit	Resit exam 
Resit date	21.07.2016
Enrolment period	29.06.2016-07.07.2016

Location	Technology, Lappeenranta
Choose teacher	 EE-
Reasoning for enrolment	Write here grounds for participating resit if special arrangements are needed <div style="border: 1px solid #ccc; height: 40px;"></div>
Special arrangements	<div style="border: 1px solid #ccc; height: 40px;"></div>

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Teacher's choice

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Choose	Name
<input type="radio"/>	Kuittinen Sari
<input type="radio"/>	Testaaja Teppo
<input type="radio"/>	Student affairs office



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After you have chosen your teacher, click the **Accept resit enrolment** button.

Enrolment for a resit

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Student	Testaaja Tuula (1101185)
Group	D094S11
Completed (cr)	25,00
Terms attended	10
Study	Course KVV0360 Finnish Language for Immigrants
Implementation	15001
Grade	
Type of resit	Resit exam 
Resit date	21.07.2016
Enrolment period	29.06.2016-07.07.2016

Location	Technology, Lappeenranta 
Choose teacher	 EE- Kuittinen Sari
Reasoning for enrolment	Write here grounds for participating resit if special arrangements are needed <input]"="" type="text" value=""/>
Special arrangements	<input type="text"/>




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4. Finishing


If the enrolment was completed successfully, you can see the **Data added** text on your screen.




Data added ←

Enrolment for a resit

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Student	Testaaja Tuula (1101185)
Group	D094S11
Completed (cr)	25,00
Terms attended	10
Study	Course KSU0036 Finnish Communication at Work
Implementation	15006
Grade	
Number of attempts to improve the grade used	0
Attempts left	2
Number of attempts to improve the grade used	0
Number of attempts to improve your grade left	1
Type of resit	Resit exam 
Resit date	21.07.2016
Enrolment period	29.06.2016-07.07.2016
Enrolment status	Pending (30.06.2016)
Student's enrollment date	30.06.2016 10:28:09
Enrollment acceptance date	
Resit language	Finnish

Location	Health Care and Social Services, Lappeenranta
Choose teacher	 EE- Kuittinen Sari
Reasoning for enrolment	Write here grounds for participating resit if special arrangements are needed I
Special arrangements	
Creator	Testaaja Tuula
Creation date	30.06.2016 10:28:09
Changed by	Testaaja Tuula
Date of change	30.06.2016 10:28:09

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If you go back to the main page, you can see the list of your resit enrolments. The enrolment you have just enrolled for is in the status "Pending". You can edit your enrolments by clicking **Edit** button.


Your resit enrolments

Resit date	Location	Study	Implementation	Type of resit	Enrolment status	Additional information from teacher
22.09.2016 at 16:00-19:00	Health Care and Social Services, Lappeenranta	KTS1205 Surgical and Perioperative Nursing	SH14A/15007	Resit exam	Cancelled	
16.09.2016 at 16:00-19:00	Technology, Lappeenranta	KVV0360 Finnish Language for Immigrants	testi/15001	Resit exam	Rejected	
22.07.2016	Technology, Lappeenranta	KVV0360 Finnish Language for Immigrants	testi/15001	Resit exam	Rejected	
21.07.2016	Health Care and Social Services, Lappeenranta	KSU0036 Finnish Communication at Work	testi/15006	Resit exam	Pending	
21.07.2016	Technology, Lappeenranta	KVV0360 Finnish Language for Immigrants	testi/15001	Resit exam	Cancelled	

You can cancel your enrolment by clicking **Cancel enrolment** button. This can be done only 6 days before the exam if your teacher hasn't yet confirmed your participation for the resit.

Enrolment for a resit

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Student	Testaaja Tuula (1101185)
Group	D094S11
Completed (cr)	25,00
Terms attended	10
Study	Course KSU0036 Finnish Communication at Work
Implementation	15006
Grade	
Number of attempts to improve the grade used	0
Attempts left	2
Number of attempts to improve the grade used	0
Number of attempts to improve your grade left	1
Type of resit	Resit exam 
Resit date	21.07.2016
Enrolment period	29.06.2016-07.07.2016
Enrolment status	Pending (30.06.2016)
Student's enrollment date	30.06.2016 10:28:09
Enrollment acceptance date	
Resit language	Finnish

Location	Health Care and Social Services, Lappeenranta
Choose teacher	 EE- Kuittinen Sari
Reasoning for enrolment	Write here grounds for participating resit if special arrangements are needed <input type="text" value="I"/>
Special arrangements	<input type="text"/>
Creator	Testaaja Tuula
Creation date	30.06.2016 10:28:09
Changed by	Testaaja Tuula
Date of change	30.06.2016 10:28:09

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If you cannot enrol for some course, please contact the **teacher** of the course.

The guide is updated when necessary.